

NOTICE OF KEY AND NON KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from Start/Valid/Date



Notice is hereby given of:

- Key and Non Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Patrick Adams on 01954 713408 or by e-mailing Patrick.Adams@scambs.gov.uk*

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith
Councillor Neil Gough
Councillor John Batchelor
Councillor Bill Handley
Councillor Tumi Hawkins
Councillor Peter McDonald
Councillor Brian Milnes
Councillor John Williams

Leader of the Council
Deputy Leader, Strategic Planning & Transport and Transformation & Projects
Housing
Community Resilience and Health & Wellbeing
Planning Policy and Delivery
Business Recovery
Environmental Services and Licensing
Finance

Key and non-key decisions expected to be made from 1 July 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Biodiversity Supplementary Planning Document Key	We require Cabinet to approve this document so that it can be taken through the consultation process, improved through that effort, and brought back to Cabinet later in the year for adoption.	Cabinet	05 July 2021		Lead Cabinet member for Planning John Cornell, Natural Environment Team Leader	
Private Sector Housing Policy (Environmental Health:Enforcement and Licensing) Key	To approve the Private Sector Housing Policy to ensure the council deals with private sector housing issues in a fair and consistent manner and incorporate guidance from Government departments.	Cabinet	05 July 2021		Lead Cabinet member for Environmental Services and Licensing Lesley Beevers, Environmental Health Officer	Report (publication expected 18 June 2021)
Review of the	To implement	Cabinet	05 July 2021		Lead Cabinet	Report

Design Review Service Non-Key	changes to the Design Review Service (Design Enabling Panel at South Cambridgeshire District Council and the Conservation Panel at Cambridge City Council), taking account of the findings and recommendations of the independent expert commissioned to review the panels.				member for Planning Joanne Preston, Principal Urban Designer	(publication expected 18 June 2021)
Conservation Area Work Programme, including approach to Longstanton Conservation Area Key	To consider the criteria and approach for a rolling programme of Conservation Area appraisals and management plans and based on this, to consider whether the Longstanton Conservation Area should be reviewed at this	Cabinet	05 July 2021		Lead Cabinet member for Planning Jane Green, Built and Natural Environment Manager	Report (publication expected 18 June 2021)

	time.					
Making of Foxton Neighbourhood Plan Non-Key	Adoption of neighbourhood plan after successful referendum.	Council	22 July 2021		Lead Cabinet member for Planning Alison Talkington, Senior Planning Policy Officer	Report (publication date tbc)
Waterbeach Neighbourhood Plan Non-Key	Adoption of neighbourhood plan after successful referendum.	Council	22 July 2021		Lead Cabinet member for Planning Alison Talkington, Senior Planning Policy Officer	Report (publication date tbc)
Ermine Street Housing Business Plan Non-Key	To approve the Ermine Street Housing Business Plan.	Cabinet Council	22 March 2021 22 July 2021		Lead Cabinet member for Housing	Report (publication expected 12 March 2021) Report (publication expected 7 April 2021)
Little Shelford Village Design Guide Supplementary Planning	A draft little Shelford Village Design Guide SPD has been prepared by the local community. The	Cabinet	01 September 2021		Lead Cabinet member for Planning Alison Talkington,	

Document (SPD) Non-Key	Council has been asked to take it through the relevant processes to enable it to become an SPD.				Senior Planning Policy Officer, Hana Loftus, Special Projects Officer	
Naming report on new town at Waterbeach Non-Key	Cabinet will be asked to agree the name of the new town at Waterbeach after being presented with a summary report by the developers following a period of consultation.	Cabinet	30 July 2021		Lead Cabinet Member for Community Resilience and Health & Wellbeing Ryan Coetsee, Project Officer	